

## St. Paul's Tutoring Program Contract

**Student Name:** \_\_\_\_\_ **School:** \_\_\_\_\_

The tutoring program at St. Paul's church is free for registered students. Tutoring takes place at the church (4215 Grinnell, corner of Gillaspie and Grinnell). Tutoring sessions are Wednesday mornings from 7:55-8:25 and Thursday afternoons from 3:45-4:45. Students will attend one session per week. Students will be paired with a volunteer tutor and will meet with the same volunteer every week (except in the case of illness or other unforeseen event). Tutoring may not be one-on-one; multiple students may be assigned to one tutor if they are working on similar material. Students may register for the program at any point during the semester and may withdraw at any time for any reason.

### **Student Responsibilities**

*Students who do not fulfill their responsibilities may be dismissed from the program.*

- \*You must come prepared with material to review with your tutor, such as homework, test corrections, Math Mates, and questions about material that you don't understand.
- \*You are expected to attend the tutoring program every week.
- \*If you are unable to attend, you should contact your tutor *beforehand* via email, phone, or text. *If you don't show up for tutoring and have not notified your tutor that you will be absent, WE WILL CALL YOUR PARENTS.*

### **Parent/Guardian Responsibilities**

- \*You must pick your student up on time (Thursdays only), unless the student will walk or bike home or take RTD. *Students who are not picked up on time may be dismissed from the program.*
- \*Notify the tutor if you intend to withdraw your student from the program.

**If you have questions** regarding the tutoring program, contact Rebecca Glancy at [rebeccajglancy@gmail.com](mailto:rebeccajglancy@gmail.com) or 303-396-7389.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Parent Name (Print): \_\_\_\_\_